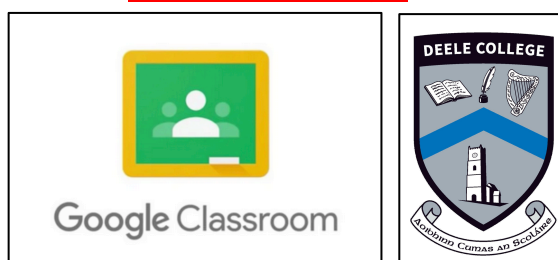


## Deele College



This guide is split into two sections and is designed to help you get logged into your classes. Section one covers accessing Classroom using a web browser on a laptop or desktop computer. Section two covers accessing Classroom using a mobile phone or tablet App.

Please note : School emails remain the property of Deelee College and are strictly for the use of school business.

### Accessing Google Classroom from a web browser.

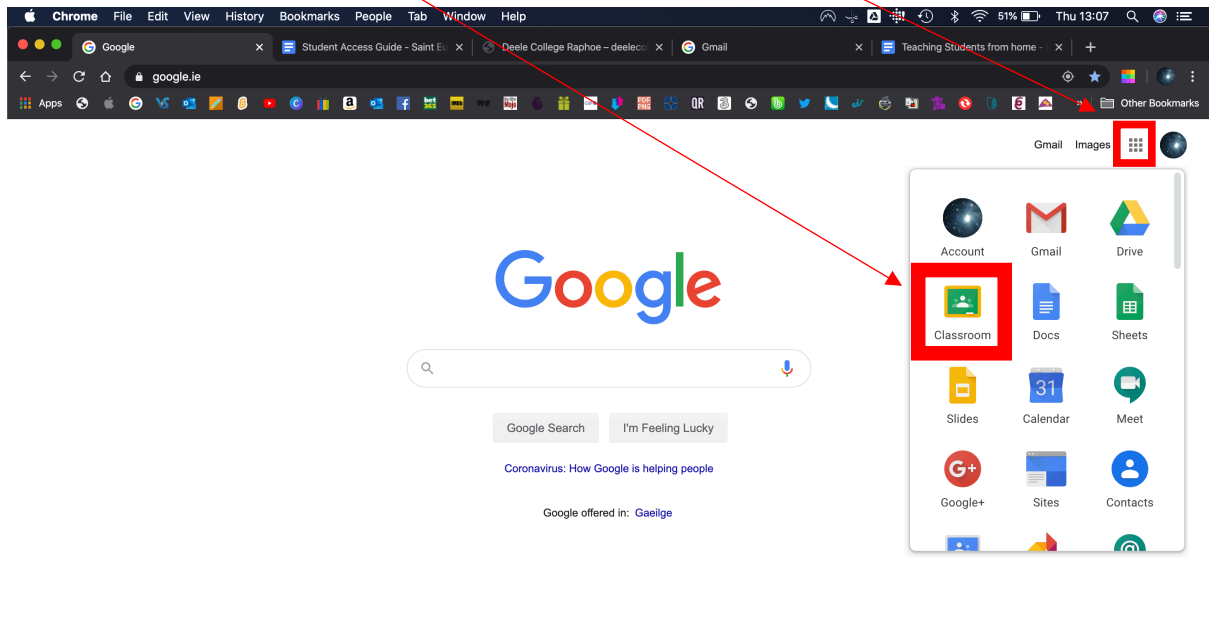
1. Visit **www.google.ie**
2. Select “Sign In” at the top right hand corner.  
Sign in using your student email address e.g. **DC2020.12345@donegaletb.net**
3. Click next, then enter your password e.g. **dETB\*1234**

The image shows two screenshots of the Google sign-in process. The left screenshot shows the 'Sign in' page with the email address 'DC2020.12345@donegaletb.net' entered in the 'Email or phone' field. A red arrow points from the email address in the list above to this field. The right screenshot shows the 'Enter your password' page with a password field and a 'Next' button. A red arrow points from the password 'dETB\*1234' in the list above to the password field.

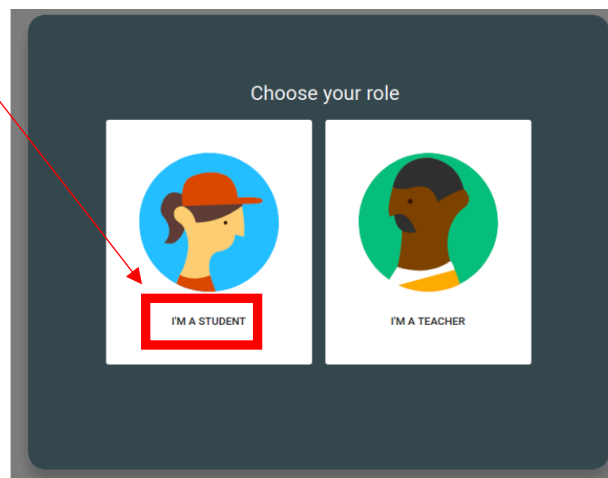
**NOTE: Please make sure you have your login details**  
**\*School [Deele College] Email address and \*Password**

**NOTE: If this is your first login you may be asked to accept the terms and conditions and to choose a new personal password.**

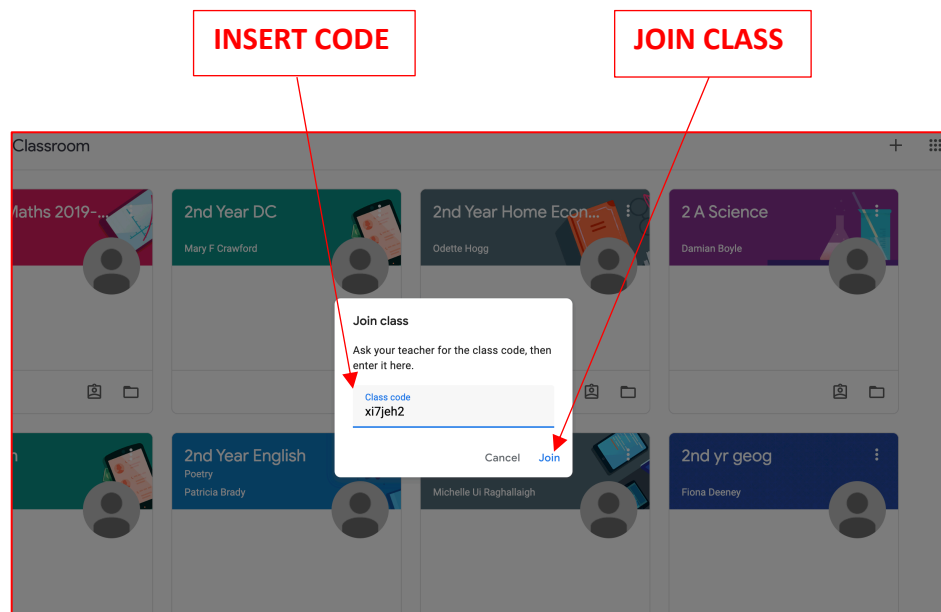
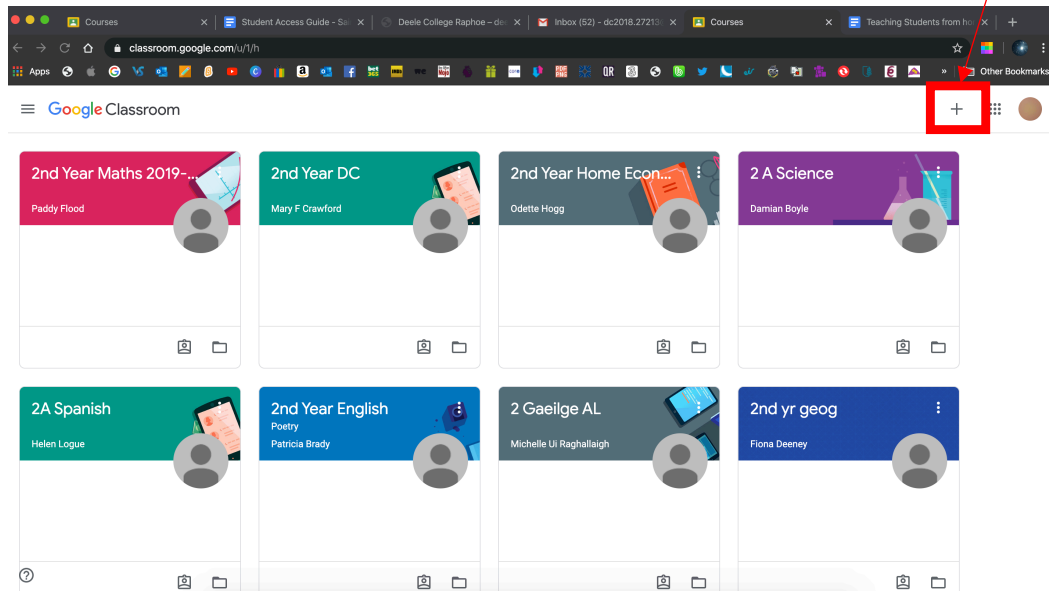
4. Once you reach your email inbox, click the 'grid' menu in the top right corner  
Select '**Google Classroom**' from this menu.



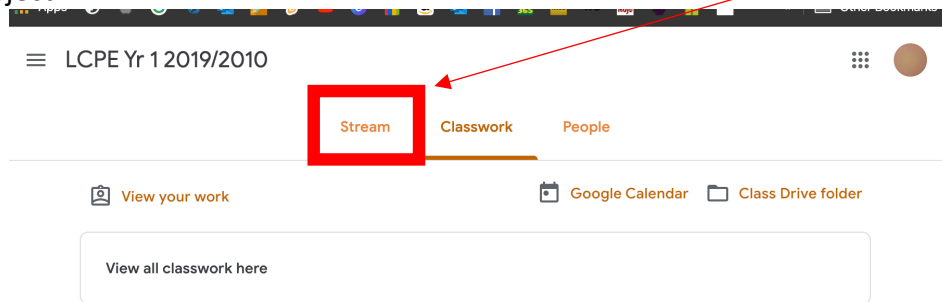
5. If this is your first time in Google Classroom you may need to confirm you're a student...



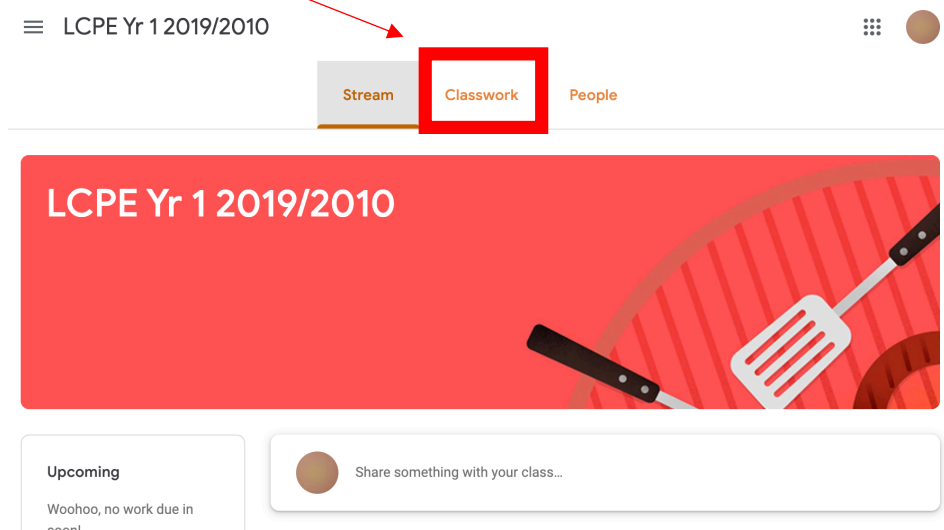
6. If you have been invited to join a class by your teacher you may see classes listed with the option to **Join** or **Decline**.
7. If your teachers have provided classroom codes to join a class you can click the **+** symbol in the top right corner and enter the code they provided.



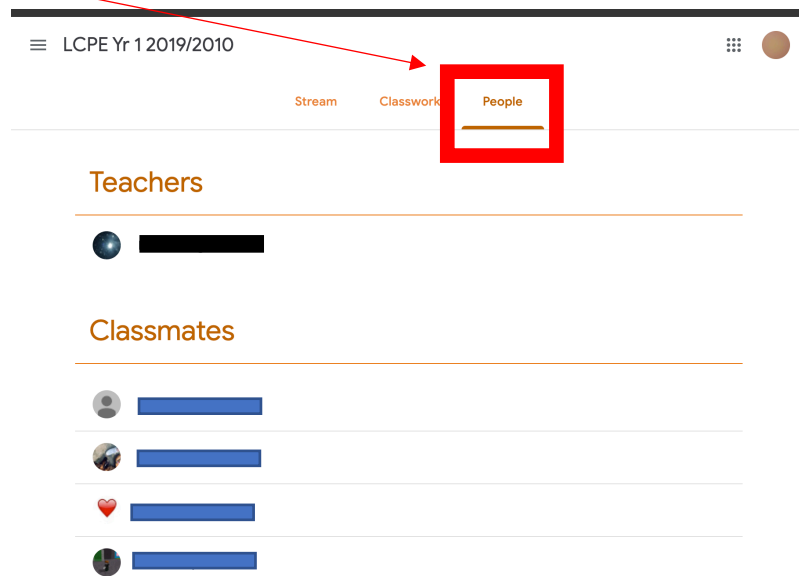
8. Once you have joined a classroom you can see the content feed under the **'Stream'** menu item. This is where your teacher will post content and material for your subject.



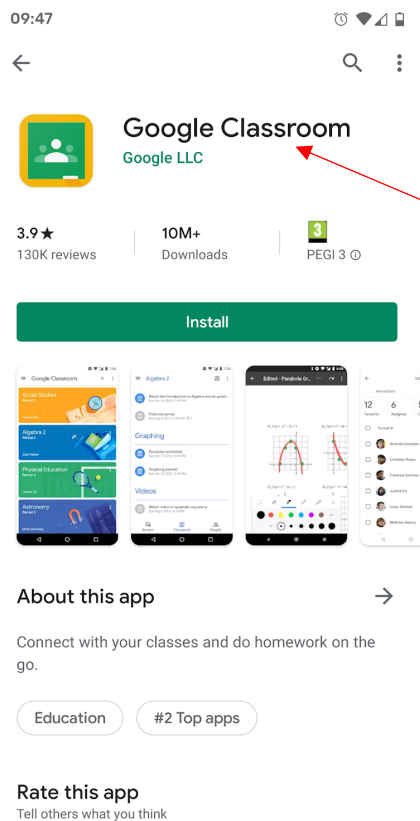
9. Under the **'Classwork'** tab you will see assignments and quizzes that your teacher has assigned to you.



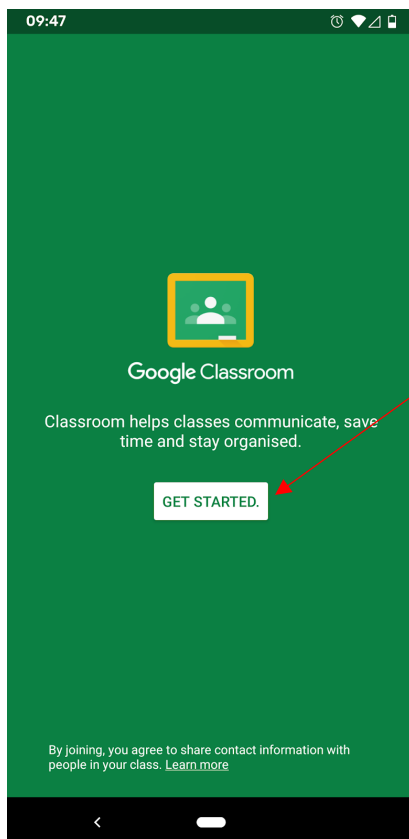
10. Under the **'People'** tab you will see other students that have been enrolled in your class.



## Accessing Google Classroom from an APP on phone or tablet.

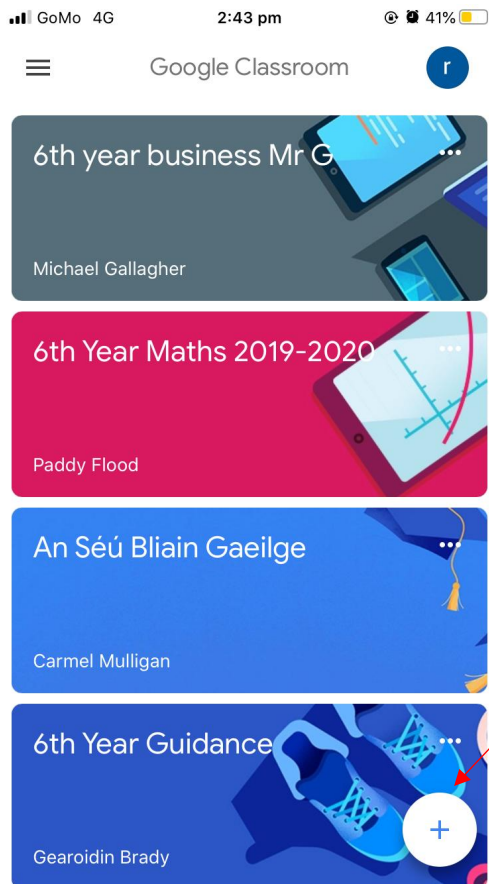


1.  
Install the  
**Google Classroom** app  
from Google's **Play Store**  
on Android phones or  
from the **App Store** on  
iPhones.



2.  
Open the app, click  
**'Get Started'** and log in  
using your school email  
address and password.

If this is your first login  
you may be asked to  
accept the terms and  
conditions and to choose a  
new personal password.

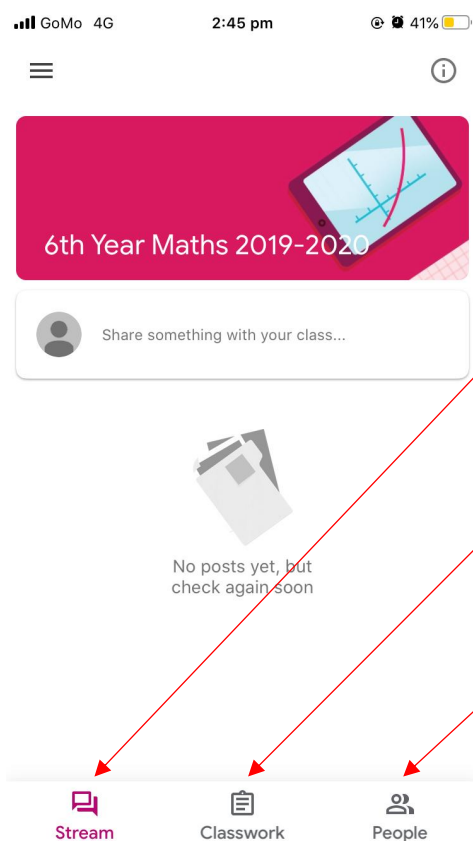


3.

Any classes you have already joined will appear as well as any classes you have been invited to join.

To join a class using a Class Code provided by your teacher, click on the **+** *symbol* and enter the class code provided.

To enter a classroom simply click on its tile.



4.

Once in a Classroom you can see the following:

**'Stream'** page which contains all the content your teacher has posted for you

**'Classwork'** tab has all assignments and quizzes that have been assigned and

**'People'** tab shows all students enrolled in your class.